

# PROSPER

DISABILITY  
APPLICATIONS

# Overview of Prosper Disability

- HOW IT WORKS
- PROCESS REQUEST FOR PANEL
- NAVIGATE PROSPER
- DISABILITY TRANSMITTAL TO LEGAL
- Log in: [perazztestadm@gmail.com](mailto:perazztestadm@gmail.com)
- Password: Password1

# Training Materials

- How to use PROSPER
- Medical Records
  - Organizing , transmitting and naming


# Board Home Page


**TAUNTON**


Massachusetts Public Employee Retirement Administration Commission


Hello, Paul J Slivinski

Sign Out

 Home

 Tasks

 Compliance

 Disability

**Notifications**

Medical Panel Request has been put under review.

268A Term Pledge for Peter H Corr is due by 4/24/2017.


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Annual Eligibility for Barry J Amaral is due by 4/24/2017.

Home - Taunton

**PERAC Memos**



All Years ▾

**Memo #6/2017**  
2017  
Mandatory Retirem...

**Memo #9/2017**  
2017  
Buyback And Make...

**Memo #2/2017**  
2017  
The Binding Effect ...

**Memo #3/2017**  
2017  
2017 Limits Under C...

**Memo #4/2017**  
2017  
2017 Limits Under S...

**Memo #5/2017**  
2017  
Cola Notice

**Memo #1/2017**  
2017  
Updated Public Rec...

**Memo #7/2017**  
2017  
Actuarial Data

**Memo #8/2017**  
2017  
Continuing Membe...

**Memo #10/2017**  
2017  
Domestic Relations...

**Memo #12/2017**  
2017  
2017 Interest Rate S...

**Memo #11/2017**  
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2017 Annuity Savin...

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Forfeiture Of Retire...

**Memo #23/2016**  
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Mandatory Retirem...

**Memo #20/2016**  
2016  
Reinstatement To S...

**Memo #25/2016**  
2016  
Other Post-employ...

**Memo #26/2016**  
2016  
Appropriation Data ...

**Memo #27/2016**  
2016  
Tobacco Company ...

**Memo #28/2016**  
2016  
2016 Disability Data

**Memo #29/2016**  
2016  
The Buyback Of Ca...

**Memo #21/2016**  
2016  
Updating Perac?s W...

**Memo #30/2016**  
2016  
840 Cmr 10:10(3) & ...

**Memo #17/2016**  
2016  
Tobacco Company ...

# Disability Home

Administrator  
View

ZZTEST PERAC

Massachusetts Public Employee Retirement Administration Commission

Hello, Chuck Zztestadm

Sign Out



Home



Compliance



Disability

## Disability Home

Start Medical  
Panel  
Request

Start  
Involuntary  
Panel  
Request

Start  
Disability  
Transmittal

+ Member Medical Panel Requests

+ Member Disability Transmittals


+ Member g1A Status: 2016

# Disability Home


**ZZTEST PERAC**

Massachusetts Public Employee Retirement Administration Commission


Hello, Chuck ZztestadmSign Out



Home



Compliance



Disability

Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

+ Member Medical Panel Requests

+ Member Disability Transmittals

+ Member g1A Status: 2016

# Disability Home

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1Sign Out

Home

Disability

Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

Member Medical Panel Requests

Member Name	Request Date	Employer	Current Status
Test1 Joint	Thu Sep 01 2016	Co Name	Pending Scheduling
Test2 Joint	Thu Sep 01 2016	Co Name	Panel Complete
Test3 Joint	Thu Sep 01 2016	Co Name	Pending Scheduling
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Test5 Joint	Thu Sep 01 2016	Co Name	Panel Complete
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Test2 Single	Thu Sep 01 2016	Co Name	Request Submitted

Member Disability Transmittals

# Medical Panel Page

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1

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Home

Disability

Back

Medical Panel Request

Request Information

Member Name:

Test1 Joint

Social Security #:

\*\*\*\*\*-0002

Panel Type:

Joint

Disability Type:

Voluntary

Voluntary Ordinary

Appointment Type:

Standard Appointment

Board:

Berkshire County Retirement Board

Status Information

Request Submitted

9/7/2016

Pending Scheduling

9/8/2016

Appointment Scheduled

9/8/2016

Appointment Confirmed

9/8/2016

Appointment Complete

Certificate Submitted

Results Distributed

Forms

Disability Application

Employer's Statement

Treating Physician's Statement

Physician List

Medical Records

Appointments & Certificates

Complete

✓

✓

✓

✓

✓

Attachments

1

1

1

1



# PROSPER Processing

- What has not changed
  - Role of Board and PERAC
  - Information provided to the physicians
- What has changed
  - Documents will be uploaded by the Retirement Board and submitted at the time of Request
  - PERAC will make records available to MD's at date of schedule
  - No mailing 3 copies of records

# Medical Panel Request

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

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Documents

Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

+ Member Medical Panel Requests

+ Member Disability Transmittals

+ Member g1A Status: 2016

# Medical Panel Request

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

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Medical Panel Request

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Disability Information

☐ Check if this panel request is for an accidental death only:

Choose all that apply:\*

☐ Ordinary Disability

☐ Accidental Disability

Is this request to an Appeal or Court Decision:\*

\* NOTE: If multiple Accidental Disability selections are necessary, create a Medical Panel request for each selection.

Member Contact Information

Social Security # \*

Member Last Name \*

Member First Name \*

M.I.

The retirement board hereby requests the Public Employee Retirement Administration Commission to schedule a regional medical panel examination for the above named member who applied for disability retirement on:

Application Date \*

mm/dd/yyyy

This member has claimed total incapacity based on the following medical condition(s):\*

Knee

Please describe in detail

Next

# Medical Panel Request

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

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Disability

Back

Medical Panel Request Board Admin: Board D Admin1

Request Information

Social Security #

Member

\*\*\*-\*\*-g888

james E rowe

Forms	Assigned	Complete	Attachments
Disability Application	Board Disability Admin	<div></div>	
Employer's Statement	Board Disability Admin	<div></div>	
Treating Physician's Statement	Board Disability Admin	<div></div>	
Physician List	Board Disability Admin	<div></div>	
Medical Records	Board Disability Admin	<div></div>	

Save

Submit

# Medical Records

- By Facility/physician Date Range
- 200 pages or less
- Pdf format
- Name of file
- Facility(physician) 2015-2017 part 1
- Facility(physician) 2015-2017 part 2
- Example
  - Mass General Hosp 2012-2017 part 1
  - Mass General Hosp 2012-2017 part 2
  - Dr. Doctor 2003-2017
  - Get Well Physical Therapy Jan-June 2012

# Medical Panel Request

ZZTEST PERAC Massachusetts Public Employee Retirement Administration Commission Hello, Chuck Zttestadm Sign Out

Home Compliance Disability

Back

Medical Panel Request

Request Information

Social Security # \*\*\*-\*\*-5634 Disability Type Ordinary Disability  
Member sfdgsdf sfdgsd

Forms

Disability Application

Employer's Statement

Treating Physician's Statement

Physician List

Medical Records

Appeals or Court Decisions

Injury Report

Official Job Description

Employer's Statement

Board: Zctest PERAC  
Member: sfdgsdf sfdgsd  
Social Security #: \*\*\*-\*\*-5634  
Application Type: Application for Ordinary Disability

Employer's Statement Form (please attach) \*

Please upload the employer statement form.

Add Attachment

Employer's Statement Info \*

Please enter the essential duties that the applicant is required to perform in his or her current position. (From Question 1 of Employer's Statement Pertaining to Member's Application for Disability Retirement)

Date Employment Began\*

Cancel Submit

Attachment

No file selected Browse...

Complete Attachments

Submit

# Medical Panel Request

## Employer's Statement



### ERROR:

- There are some errors, please correct them below:
- The field Essential Duties is required.
- The field Employment Began is required.

**Board:** Zztest PERAC

**Member:** sfdgsdf sdfgsd

**Social Security #:** \*\*\*-\*\*-5634

**Application Type:** Application for Ordinary Disability

### — Employer's Statement Form (please attach) \*

Please upload the employer statement form.

[Add Attachment](#)

# MP deny/withdraw

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1    Sign Out

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Medical Panel Request    Board Admin: Board D Admin1

Request Information

Social Security #

Member

\*\*\*-\*\*-9888

james E rowe

Forms	Assigned	Complete	Attachments
Disability Application	Board Disability Admin	—	
Employer's Statement	Board Disability Admin	—	
Treating Physician's Statement	Board Disability Admin	—	
Physician List	Board Disability Admin	—	
Medical Records	Board Disability Admin	—	

Save

Submit

Withdraw

Deny



# Medical Panel

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello, Board D Admin1

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Disability

Back

Medical Panel Request Board Admin: Board D Admin1

Request Information

Social Security #

Member

\*\*\*--2342

Renee Member1

Forms	Assigned	Complete	Attachments
<a href="#">Disability Application</a>	Board Disability Admin	✓	1
<a href="#">Employer's Statement</a>	Board Disability Admin	✓	1
<a href="#">Treating Physician's Statement</a>	Board Disability Admin	✓	1
<a href="#">Physician List</a>	Board Disability Admin	✓	
<a href="#">Medical Records</a>	Board Disability Admin	✓	1

Save

Submit

# Medical Panel

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello, Board D Admin1Sign Out

Home

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Medical Panel Request Board Admin: Board D Admin1

Request Information

Social Security #

Member

\*\*\*--2342

Renee Member1

Forms	Assigned	Complete	Attachments
<a href="#">Disability Application</a>	Board Disability Admin	✓	1
<a href="#">Employer's Statement</a>	Board Disability Admin	✓	1
<a href="#">Treating Physician's Statement</a>	Board Disability Admin	✓	1
<a href="#">Physician List</a>	Board Disability Admin	✓	
<a href="#">Medical Records</a>	Board Disability Admin	✓	1

By entering my name, checking the Electronic Signature box, and clicking on the buttons, I certify under the penalty of perjury that the information provided herein is true and complete to the best of my knowledge

First Name \*

MI

Last Name \*

Suffix

Board

D

Admin1

The electronic signature must match the name Board D Admin1.

☒ I acknowledge that I am electronically signing this form \*

This form was signed and submitted on 9/30/2016 at 8:58 AM by Board D Admin1

# Involuntary

- Same Processing through PROSPER

# Involuntary Panel Request

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1Sign Out

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Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

Member Medical Panel Requests

Member Name	Request Date	Employer	Current Status
Test1 Joint	Thu Sep 01 2016	Co Name	Pending Scheduling
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Test2 Single	Thu Sep 01 2016	Co Name	Request Submitted

Member Disability Transmittals

# Involuntary Panel Request

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1

Sign Out

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Disability

Back

Involuntary Medical Panel Request Board Admin: Board D Admin1

Request Information

Social Security #

Member

\*\*\*--2444

First Last

Forms	Assigned	Complete	Attachments
<a href="#">Employer's Statement</a>	Board Disability Admin		
<a href="#">Medical Records</a>	Board Disability Admin		
<a href="#">Involuntary Retirement Application</a>	Board Disability Admin		

Save

Submit

# Navigating

- Where to Go?
- How to Use?
- Managing Files




# Board Home Page-Tabs


**TAUNTON**


Massachusetts Public Employee Retirement Administration Commission

Hello, Paul J Slivinski

Sign Out

  
Home

  
Compliance

  
Disability

Tasks

Notifications

Medical Panel Request has been put under review.

268A Term Pledge for Peter H Corr is due by 4/24/2017.


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Annual Eligibility for Barry J Amaral is due by 4/24/2017.

Home - Taunton

PERAC Memos

 All Years ▼

Memo #6/2017  
2017  
Mandatory Retirem...

Memo #9/2017  
2017  
Buyback And Make...

Memo #2/2017  
2017  
The Binding Effect ...

Memo #3/2017  
2017  
2017 Limits Under C..

Memo #4/2017  
2017  
2017 Limits Under S..

Memo #5/2017  
2017  
Cola Notice

Memo #1/2017  
2017  
Updated Public Rec..

Memo #7/2017  
2017  
Actuarial Data

Memo #8/2017  
2017  
Continuing Membe...

Memo #10/2017  
2017  
Domestic Relations..

Memo #12/2017  
2017  
2017 Interest Rate S..

Memo #11/2017  
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2017 Annuity Savin...

Memo #22/2016  
2016  
Forfeiture Of Retire...

Memo #23/2016  
2016  
Tobacco Company ...

Memo #24/2016  
2016  
Mandatory Retirem...

Memo #20/2016  
2016  
Reinstatement To S...

Memo #25/2016  
2016  
Other Post-employ...

Memo #26/2016  
2016  
Appropriation Data ...

Memo #27/2016  
2016  
Tobacco Company ...

Memo #28/2016  
2016  
2016 Disability Data

Memo #29/2016  
2016  
The Buyback Of Ca...

Memo #21/2016  
2016  
Updating Perac?s W.

Memo #30/2016  
2016  
840 Cmr 10:10(3) & ...

Memo #17/2016  
2016  
Tobacco Company ...

# Board Home Page-Tasks

**ZZTEST PERAC**Massachusetts Public Employee Retirement Administration CommissionHello, Chuck ZztestadmSign Out

Home

Compliance

Disability

**Tasks**

Vendor Certification has been assigned to you.

Vendor Disclosure has been assigned to you.

Placement Agent Statement has been assigned to you.

Consultant Certification has been assigned to you.

CME Member information for Pasty Cornish is due by 5/19/2017

**Notifications**

Appointment Complete

Appointment Confirmed

Appointment Scheduled

Home - Zztest PERAC

**PERAC Memos**

All Years

**Memo #17/2017**  
2017  
Mandatory Retirem...

**Memo #16/2017**  
2017  
Tobacco Company...

**Memo #15/2017**  
2017  
Sts/Istar Event

**Memo #14/2017**  
2017  
Compliance Traini...

**Memo #13/2017**  
2017  
Administrators Are...

**Memo #12/2017**  
2017  
2017 Interest Rate...

**Memo #11/2017**  
2017  
2017 Annuity Savin...

**Memo #10/2017**  
2017  
Domestic Relation...

**Memo #9/2017**  
2017  
Buyback And Make...

**Memo #8/2017**  
2017  
Continuing Membe...

**Memo #7/2017**  
2017  
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**Memo #6/2017**  
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Mandatory Retirem...

**Memo #5/2017**  
2017  
Cola Notice

**Memo #4/2017**  
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2017 Limits Under...

**Memo #3/2017**  
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2017 Limits Under...

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2017  
The Binding Effect...

**Memo #1/2017**  
2017  
Updated Public Re...

**Memo #30/2016**  
2016  
840 Cmr 10:10(3) &...

**Memo #29/2016**  
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The Buyback Of Ca...

**Memo #28/2016**  
2016  
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**Memo #27/2016**  
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Tobacco Company...

**Memo #26/2016**  
2016  
Appropriation Data...

**Memo #25/2016**  
2016  
Other Post-employ...

**Memo #24/2016**  
2016  
Mandatory Retirem...



# Board Home page-Task

ZZTEST PERAC

Massachusetts Public Employee Retirement Administration Commission

Hello, Chuck Zzttestadm

Sign Out

Home

Tasks

Compliance

Disability

Vendor Certification has been assigned to you.

Vendor Disclosure has been assigned to you.

Placement Agent Statement has been assigned to you.

Consultant Certification has been assigned to you.

CME Member information for Pasty Cornish is due by 5/19/2017

Notifications

Appointment Complete

Appointment Confirmed

Appointment Scheduled

Disability Transmittal Complete

Appointment Complete

Appointment Complete

Appointment Complete

Back

Member Information Request for Pasty Cornish

Current Information Form

Name of Retirement Board

Zztest PERAC

SSN

Member Last Name\*

Member First Name\*

M.I.

Suffix

\*\*\*-\*\*-2002

Cornish

Pasty

Street Address\*

City\*

State\*

Zip\*

123 Pasty Ave #4

Wausau

WI

54403

Phone #\*

Email

(715) 555-1212

Date of Birth

Date of Hire

Job Title

Date of Retirement

1/12/1960

RepoMan

5/5/2012

Type of Disability

Employer Name (current)

Employer Title (current)

EmpNamestuff

Repo

Employer Street Address (current)

City

State

Zip

123 EmpStreet

Empville

WI

54401

This retired member was awarded benefits based on the following incapacitation and/or impairment:

Pasty Cornish had too much corn.

Submit

# Board Home Page-Notifications

TAUNTON

Massachusetts Public Employee Retirement Administration Commission

Hello, Paul J Slivinski

Sign Out

Home

Tasks

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Notifications

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268A Term Pledge for Peter H Corr is due by 4/24/2017.

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PERAC Memos

Q

All Years

Memo #6/2017  
2017  
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Tobacco Company ...

# Notification Page

TAUNTON

Massachusetts Public Employee Retirement Administration Commission

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Annual Eligibility for Barry J Amaral is due by 4/24/2017.

Back

Dear Paul Slivinski,

Your Medical Panel Request for Roberta Johnson has been put Under Review. The following questions were asked: Need more details on the job description and the attachment for the Employers Statement only had 2 of the 3 pages..

# Disability Home (Navigating)

## Administrator View

ZZTEST PERAC

Massachusetts Public Employee Retirement Administration Commission

Hello, Chuck Zztestadm Sign Out

Home

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Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

+ Member Medical Panel Requests

+ Member Disability Transmittals

+ Member g1A Status: 2016

# Disability Home (Navigating)

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+ Member Medical Panel Requests

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# Disability Home (Navigating)

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1Sign Out

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Disability

Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

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Member Disability Transmittals

# Medical Panel Page

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

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Medical Panel Request

Request Information

Member Name:

Test1 Joint

Social Security #:

\*\*\*\*\*-0002

Panel Type:

Joint

Disability Type:

Voluntary

Voluntary Ordinary

Appointment Type:

Standard Appointment

Board:

Berkshire County Retirement Board

Status Information

Request Submitted

9/7/2016

Pending Scheduling

9/8/2016

Appointment Scheduled

9/8/2016

Appointment Confirmed

9/8/2016

Appointment Complete

Certificate Submitted

Results Distributed

Forms

Disability Application

Employer's Statement

Treating Physician's Statement

Physician List

Medical Records

Appointments & Certificates

Complete

✓

✓

✓

✓

✓

Attachments

1

1

1

1

# Disability Transmittal

G.L. c. 32, Section 21(1)(d)

- Completely Separate Process from Medical Panel Request
- Disability Transmittal and Prosper
  - Summary Information will appear on the process line
  - Navigating the processing screen and uploading documents exactly the same



# Disability Transmittal

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

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Disability Home

Start Medical Panel Request

Start Involuntary Panel Request

Start Disability Transmittal

Member Medical Panel Requests

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Member Disability Transmittals

# Disability Transmittal

BERKSHIRE COUNTY RETIREMENT BOARD

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Hello Board D Admin1

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Disability Transmittal

Member & Disability Information

Social Security # \*

Member Last Name \*

Member First Name \*

M.I.

999-88-8777

MLname

MFname

Disability Type:\*

Accidental Disability ▾

Name of Unit:\*

Job Title/Group\*

Date of Birth:\*

mm/dd/yyyy

Retirement:

Member In Service

Date of Membership:\*

08/16/0982

Total Creditable Service:\*

Years:  Months:

Veteran Status:\*

No ▾

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello Board D Admin1

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Disability Transmittal

Veteran Status:\*

No ▾

Retirement Board Decision

Benefit according to Chapter 32, section:\*

10 (Termination) ▾

Is there a Seperation Agreement?\*

Workers Compensation

Information required in connection with G.L.c. 152 (Workers' Compensation) and G.L.c 41 § 111f (Injured on Duty):

Covered by the Workers' Compensation Act?\*

No ▾

Date compensation first received in connection with this accident?\*

mm/dd/yyyy

At what weekly rate?\*

What period covered?\*

Receiving G.L.c 41 § 111f benefits?\*

No ▾

Crimes

# Disability Transmittal

ZZTEST PERAC

Massachusetts Public Employee Retirement Administration Commission

Hello, Chuck Zztestadm

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Disability Transmittal Request

Accidental Disability Transmittal Request for:  
Social Security #: \*\*\*-\*\*-3453  
Member: sfdgsfdg fdgsdfg

Disability Transmittal Documents

Forms	Assigned	Complete	Attachments
Statement of Facts	Board Disability Admin		
Medical Panel Certificate & Narrative (optional)	Board Disability Admin		
Injury/Incident Reports	Board Disability Admin		
Description of Essential Duties	Board Disability Admin		
Death Certificate	Board Disability Admin		
Other Attachments			
Board Member Signatures			
	Chuck Zztest1	DNP	
	Chuck Zztest2chair	DNP	
	Chuck Zztest3	DNP	
	Chuck Zztest4	DNP	
	Chuck Zztest5	DNP	

Withdraw

Deny

Submit

# DT Deny/Withdraw

ZZTEST PERAC

Massachusetts Public Employee Retirement Administration Commission

Hello, Chuck Zttestadm

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Disability Transmittal Request

Accidental Disability Transmittal Request for:  
Social Security #: \*\*\*--3453  
Member: sfdgsfdg fdgsdfg

Disability Transmittal Documents

Forms	Assigned	Complete	Attachments
Statement of Facts	Board Disability Admin		
Medical Panel Certificate & Narrative (optional)	Board Disability Admin		
Injury/Incident Reports	Board Disability Admin		
Description of Essential Duties	Board Disability Admin		
Death Certificate	Board Disability Admin		
Other Attachments			
Board Member Signatures			
	Chuck Zttest1	DNP	
	Chuck Zttest2chair	DNP	
	Chuck Zttest3	DNP	
	Chuck Zttest4	DNP	
	Chuck Zttest5	DNP	

Withdraw

Deny

Submit

# Disability Transmittal-Member Signatures

Other Attachments

Board Member Signatures

FName516 LName516	DNP
FName517 LName517	DNP
FName518 LName518	DNP
FName519 LName519	DNP
FName520 LName520	DNP

Submit

**ZZTEST PERAC** Massachusetts Public Employee Retirement Administration Commission Hello, FName516 LName516 Sign Out

**Tasks**

- Home Your Term Pledge Signature due by 5/18/2017.
- Compliance Your Eligibility Signature due by 5/18/2017.
- Disability Board Member Certification has been assigned to you.

Certification for Member Disability Transmittal has been assigned to you.

**Notifications**

- Board Member Certification has been assigned to FName516 LName516.
- Board Member Certification has been assigned to FName516

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**Board:** Zztest PERAC  
**Member:** James Smith  
**Social Security #:** \*\*\*-\*\*-3452  
**Application Type:** Application for Disability Transmittal

**Board Member Certification**

Please indicate whether you approve the Application for Disability Transmittal.\*  
☐ Yes ☐ No ☒ Did Not Participate

By entering my name, checking the Electronic Signature box, and clicking on the buttons, I certify under the penalty of perjury that the information provided herein is true and complete to the best of my knowledge.

First Name\* MI Last Name\* Suffix

The electronic signature must match the name FName516 LName516.

☐ I acknowledge that I am electronically signing this form\*

Sign Document

# Disability Transmittal

ZZTEST PERAC

Massachusetts Public Employee Retirement Administration Commission

Hello, Chuck Zztestadm

Sign Out

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Disability Transmittal Request

Description of Essential Duties	Board Disability Admin	✓	1
Employer Statement	Board Disability Admin	✓	1
Disability Retirement Application	Board Disability Admin	✓	1
Treating Physician Narrative	Board Disability Admin	✓	1
Other Attachments			
Board Member Signatures			
	Chuck Zztest1	✓ YES	
	Chuck Zztest2chair	✓ YES	
	Chuck Zztest3	✓ DNP	
	Chuck Zztest4	✓ YES	
	Chuck Zztest5	✓ DNP	

Withdraw

Deny

Save

Submit

Board Member Signatures

	Board User1	✗
	Berkshire A. User1	✓
	Berkshire User2, Sr	✓
	Berkshire B. User3, Jr	✓
	Board Chair1	✗

By entering my name, checking the Electronic Signature box, and clicking on the buttons, I certify under the penalty of perjury that the information provided herein is true and complete to the best of my knowledge.

First Name \*

MI

Last Name \*

Suffix

The electronic signature must match the name displayed on this document above.

☐ I acknowledge that I am electronically signing this form \*

Sign Document

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# Disability Transmittal

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Disability Transmittal

✓ COMPLETE: This form was acknowledged on 9/13/2016 at 1:35 PM by Board D Admin1

Request Information

Disability Transmittal For:

knowledge.

First Name *	MI	Last Name *	Suffix
Board	D	Admin1	

The electronic signature must match the name displayed on this document above.

☒ I acknowledge that I am electronically signing this form \*

This form was signed and submitted on 9/13/2016 at 1:35 PM by Board D Admin1

<https://prosp-web01-qa.perac.state.com/BoardPortal/Disability>

# Under Review

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello, Board D Admin1

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Dear Board Admin1,

Your Medical Panel Request has been put Under Review. The following questions were asked: Please provide additional information on the member's Injury report. The report does not provide enough detail on how the member was involved..

BERKSHIRE COUNTY RETIREMENT BOARD

Massachusetts Public Employee Retirement Administration Commission

Hello, Board D Admin1

Sign Out

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ALERT:

Perac D User1 on 2/20/2017 at 12:06 PM

Dear Board Admin1,

Your Medical Panel Request has been put Under Review. The following questions were asked: Please provide additional information on the member's Injury report. The report does not provide enough detail on how the member was involved..

Medical Panel Request

Request Information

Social Security #

Member

\*\*\*-\*\*-4573

David Peterson

Forms	Assigned	Complete	Attachments
Disability Application	Board Disability Admin	-	1
Employer's Statement	Board Disability Admin	-	1
Treating Physician's Statement	Board Disability Admin	-	1
Physician List	Board Disability Admin	-	
Medical Records	Board Disability Admin	-	1
Injury Report	Board Disability Admin	-	1
Official Job Description	Board Disability Admin	-	1

Submit



# Wrap Up

- Role of Retirement Board and PERAC remains the same
- PROSPER is allowing a faster, safer method of communicating throughout the process
- PROSPER provides a management tool for your cases while in process

# Questions?

